



May 21, 2003

To: Roger Dixon Beams Division Head
John Cooper Particle Physics Division Head

From: Greg Bock NuMI Project Manager

Subject: NuMI ESH/QA Review Committee and Charter

One of the recommendations of the December Director's review of the NuMI Project was to review the charge of the NuMI Safety Review Committee. This was completed over the past few months, through a series of meetings with the chairs of both the NuMI and MINOS Safety Review Committees, including both the BD and PPD Senior Safety Officers.

These meetings resulted in an initiative to combine the NuMI and MINOS Safety Committees, and a revised Charter for the NuMI Safety Review Committee. The two divisional committee chairs agreed with the proposed recommendation of combining the two committees into one NuMI ESH/QA Review Committee, with one presiding chairperson. Therefore, I recommend that Keith Schuh, of the Particle Physics Division, be appointed as the Chairperson of the newly re-structured NuMI ESH/QA Review Committee. I have also attached a list of proposed additional committee members for your review.

In addition, I have attached a copy of the proposed revised Charter for the NuMI ES&H/QA Review Committee for your review and acceptance. This committee will be appointed jointly by both BD and PPD Heads, and will report directly to the Beams Division and Particle Physics Division Heads.

If you have any questions please contact me.

Cc: M. Andrews
B. Baller
N. Grossman
R. Plunkett
G. Rameika